

Invitation for Bids
Floating Swim Platform
Moultonborough, NH
April 21, 2011



Joel R. Mudgett, Chairman
Board of Selectmen

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TOWN OF MOULTONBOROUGH

Invitation for Bids

Floating Swim Platform

Sealed bids for the provision of a floating swim platform will be accepted until 2:00 p.m. on Thursday, April 21, 2011 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254 at which time they will be opened and publicly read aloud.

The floating swim platform will be of one or more poly sections, aggregating a width of 160" by 240", with swim ladder, and appropriate coupling connections and anchoring devices and anchors.

In addition to the quote for a straight cash purchase, you will provide a quote for a trade-in of the current swim platform which is to be discontinued upon the acquisition of this new platform. A detailed package with information on the equipment to be delivered, the conditions thereof, and bid forms, is available at www.moultonboroughnh.gov (click on Paid, Volunteer and Contract Openings) or said SelectBoard offices during normal business hours.

Each submitted bid should be in a sealed envelope marked, Town of Moultonborough, Floating Swim Platform, with the due date clearly marked. If mailed, the bid submission should be in a similarly marked separate sealed envelope to protect against the actual bid being opened in error. Any questions with respect to this invitation must be received, in writing by mail (above address), by email (cterenzini@moultonboroughnh.gov), or fax (603.476.5835) by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on April 14, 2011. It is the bidder's responsibility to view and account for any addendums relating to this request. These will be posted on the Town web site no later than 4:00 p.m. on April 18, 2011.

The town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests.

Joel R. Mudgett, Chairman/s/
Board of Selectmen

Posted: Town Bulletin Boards (7)
SAU

Advertised: Meredith News & Carroll County Independent 03/31/11 & 04/07/11
Manchester Union Leader: Same Dates
Mailed: Vendors List
Web: Craigslist; winnipesaukee.com; NHLGC

Scope of Work or Specifications and Conditions

1.) General Description of the Project, Materials and Quantities

Item 1: The Town is procuring one (1) floating swim platform which will be of one or more poly sections, aggregating a width of 160" by 240", with swim ladder, and appropriate coupling connections and anchoring devices and anchors.

2.) Specifications & Certification

See Exhibit A

3.) Delivery, Cost, Location and Timing

All items, as specified, are to be delivered to a location within the Town of Moultonborough as the Town may specify at the time of delivery. The cost of delivery must be contained within your bid pricing.

You must specify the number of calendar days it will take you to deliver the equipment to us from the date we give you the notice to proceed under the contract. You should take careful note of any equipment to be traded in that is to remain in our continued use until the time it is traded in.

4.) Term of Contract

N/A

5.) General Conditions

- a.) If you are in default of the contract a liquidated damages assessment of \$25 per day will be assessed as a credit against any final payments due to you.
- b.) If you are more than thirty (30) days late in delivering the equipment you will be given ten (10) days notice to cure the default. You will have an additional ten (10) days to cure the default. If you do not do so we may cancel the contract.
- c.) Any cash payment due to you will be paid ninety percent (90%) upon the date of delivery and installation and the balance within ten (10) days thereafter.
- d.) The term "days" shall mean calendar days.
- e.) Unless otherwise specified, you must provide the standard factory warranty as specified by the manufacturer.
- f.) You must have a factory approved dealer facility within 75 miles of Moultonborough for Item

6.) Questions and Supplements

Any questions with respect to this invitation must be received, in writing by mail (above address), fax (603.476.5835) or email (cterenzini@moultonboroughnh.gov), by Carter Terenzini, Town Administrator, no later than 4:00 p.m. on April 14, 2011.

***Important Note:** The answers, and any other changes or supplements to this document, will be posted on the Town web site as an Addendum no later than 4:00 p.m. on Monday, April 18, 2011. It is the bidder's responsibility to check and verify any such changes in order to account for them in their bid. You must acknowledge issued addenda on your bid form.

7.) Description and Viewing of Trade-In(s)

You are to provide a trade in quote for the existing swim platform. It consists of one (1) Yellow Poly Swim Float (7.5' x 9.5' Model SM1007971) w/3 step aluminum ladder, 250lb anchor w/stainless steel rebar hook, anchor line, anchor, and attachment hardware (Used one season). It will remain in storage until the date of delivery of the new equipment at which time you are to pick it up and remove it.

You may view the Trade-In(s) by making prior arrangements with Mr. Scott Kinmond, Highway Agent/Public Works Director. You may contact him by email at skinmond@moultonboroughnh.gov or by phone at 1.603.253.7445.

8.) Bid due Date and Methods of Delivery

Sealed bids will be accepted until 2:00 p.m. on Thursday, April 21, 2011 in the Offices of the SelectBoard, 6 Holland Street, PO Box 139, Moultonborough, NH 03254 at which time they will be opened and publicly read aloud. Each submitted bid should be in a sealed envelope marked, Town of Moultonborough, Fire Boat Bid, with the due date clearly marked. If mailed, the bid submission should be in a similarly marked separate sealed envelope to protect against the actual bid being opened in error.

Town of Moultonborough
Swimming Platform
Bid Form
(Please Print in Ink or Type)

Name of Bidder: _____

Address: _____

Contact Person: _____

Telephone Fax

Email

ATTENTION: Mr. Joel R. Mudgett, Chairman
Board of Selectmen
PO Box 139
Moultonborough, NH 03254

Dear Mr. Mudgett:

Having examined the documentation provided with the subject Invitation for Bids the undersigned proposes to furnish the requested item or materials as requested in accordance with the subject documents.

The undersigned acknowledges Addenda # _____
(If none, write none).

If I am notified my proposal is accepted within forty five (45) days of the bids having been opened, I will execute a contract for the work within fourteen (14) days thereafter.

I propose to provide the following Items for the following unit pricing:

<u>Item</u>	<u>Price</u>
1.) Floating Swim Platform	
A. As specified	\$ _____ (In Figures)

_____ Dollars and _____ Cents
(In Words)

Time for Delivery: I will deliver this equipment to you within _____ days (In Figures) of your notice to proceed (exclusive of the time you take to review and approve any submittals).

I understand that the town reserves the right to reject any and all bids, and waive any minor or non-material informalities, if deemed to be in its best interests.

I understand that the Town may hold my bid for forty five (45) days prior to awarding a contract.

In order to be considered responsive each bidder must submit the following with this bid:

- 1.) Completed Exhibit A, explanation of any deviations from the specifications, and attachments of required drawings, catalog sheets warranty information and the like.
- 2.) Clerk's Certificate showing the authority of the submitting party to bind it to a contract.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full bid package and am aware it was my responsibility to perform my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this bid, (3) I have not engaged in discussions, negotiations, or collusion with any person to determine what my bid will be and (4) that I, to the best of my knowledge and belief, have paid all taxes, fees, assessments, betterments or other municipal charges that I owe to the Town of Moultonborough or have payment agreement in place or have filed an appeal over the same.

Signature of Bidder

Title of Bidder

Corporate
Seal

Signed this _____ day of _____, _____.

Exhibit A – Specification Checklist for Item # 1

The Town of Moultonborough is soliciting bids for a floating swim platform of one or more poly sections, aggregating a width of 160” by 240”, with swim ladder, and appropriate coupling connections, anchoring devices, anchors and installation. You must submit a catalog sheet for the times you are proposing. For each and every item you must check if your proposal meets or deviates from the specifications. If your proposal deviates from the specification you must attach an explanation, by section number (i.e. I.A.; II.B. etc.) and following in order, as to how you deviate together with any explanatory catalog sheets or similar documentation.

Item #	Description	Meets	Deviates
1	<p>A. Floating raft of one (1) or more sections aggregating 160" by 240" which has:</p> <p>B. Sound stability with floatation under no less than 75% of the surface</p> <p>C. Poly construction resistant to deterioration by UV Rays</p> <p>D. Slip resistant surface</p> <p>E. Sufficient coupling sets to provide a unified and stable platform while suitable shear strength to minimize damage to the platform sections when breaking</p> <p>F. Two (2) molded polyethylene five (5) step swim ladders</p> <p>G. Appropriate number of anchor brackets to minimize movement of dock from its anchored location</p> <p>H. Anchor device(s) to be appropriately sized and buried within the lake bottom for attachment</p> <p>I. Stainless Steel anchoring chain suitable for the 6'+/- depth of area in which the platform will be installed</p> <p>J. Installation on the day of delivery</p> <p>K. Instruction on how to decouple and store</p> <p>L. Minimum One (1) year unlimited parts and labor warranty</p>		

Item #	Description	Meets	Deviates
	M. Minimum additional two(2) years parts warranty N. Withstand minimum 50 p.s.i. pressure O. Catalog sheets, sketch of assembly and warranty information		